

MOST IMMEDIATE

From

The Additional Chief Secretary
to Government Haryana, Home Department.

PC
(P.C. Meena, IAS)
DGIPRL

To

1. The Director General of Police, Haryana, Panchkula.
2. The Director, Information, Public Relations and Languages, Haryana, Chandigarh.
3. All Deputy Commissioners in Haryana.
4. The Commissioners of Police, Panchkula, Faridabad and Gurugram.
5. All Senior Superintendent of Police/Superintendents of Police/Commissioners of Police in Haryana.

Memo No. 5/11/2020-2H(C)

Dated Chandigarh, the 02.09.2020

Subject:- Standard Operating Procedures (SOP) and Guidelines for Film Shooting in the State of Haryana, in view of Covid-19.

Reference on the subject noted above.


Standard Operating Procedures (SOP) and Guidelines for Film Shooting in the State of Haryana:-

- All applications seeking permission for the shooting of films would be received on the Online Portal and initial approval will be granted by Worthy DGIPR, and will be forwarded to the Deputy Commissioners of the concerned districts in which the proposed locations for shooting are mentioned in the application.
- All applications will include full details of locations for, number of days and timing for which such permission is required on the Online Portal.
- The concerned Deputy Commissioners in consultation with the police authorities will consider the grant of the permission and a copy of the permission shall be endorsed to the police authorities for information and necessary action.
- The duration of shooting should be restricted to minimum possible time and not more than 50 persons should be present. Moreover, shooting would commence only after all the persons involved are thermally scanned and found asymptomatic.
- Locations will be chosen taking into consideration if the locality falls in or near containment zones. Permissions and approvals shall be given only for safe zones.

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- Every set will have one person recording information about all crewmembers and anti-contagion measure.
- All non-acting crew members including supporting staff shall wear masks during the entire course of shooting and will be instructed to maintain social distancing norms as applicable.
- Shooting venue should have sanitizers, soaps and water, furthermore the members present should frequently wash their hands. Wearing of masks for all would be essential except for the ones who are in front of the camera. Social distance will have to be maintained except for the ones who being filmed.
- The production house will also have to take charge of assigning designated people to open doors, to ensure used masks are disposed properly and not left unattended, food items are handled in a proper manner, etc.
- The shooting venue should have sanitizers or soap and water and the members present should frequently wash their hands. Washing and sanitizing hands as a mandatory step for everyone on entry, exit & during the shoot.
- In order to avoid crowding, adequate No's of view cutters and enforcement of crowd control by private security personnel would be ensured.
- Use of mobile Toilets, portable washbasin is mandatory (unless the shooting venue had dedicated toilet facility available) and it should best strategically placed and if possible, bathing arrangements should be provided. All these facilities should be separate for ladies and gents. These, facilities should be manned and sanitized continuously.
- In case, any crew member is found ill, same to be reported to the nearest health centre immediately.

You are requested to take appropriate necessary action for its implementation and strict compliance in the State.


Superintendent Home (C)
for Additional Chief Secretary
to Government Haryana, Home Department
